

NEUROPSYCHIATRIC HOSPITAL, ARO, ABEOKUTA

P.M.B. 2002, ABEOKUTA, OGUN STATE

ADDENDUM

**RE: INVITATION TO TENDER FOR CONSULTANCY SERVICES FOR YEAR 2017
CAPITAL PROJECTS NEUROPSYCHIATRIC HOSPITAL, ARO, ABEOKUTA
ADDENDUM**

Please refer to our advertisement published in The Punch and The Nation editions of Tuesday, 16th January, 2018 and Federal Tenders Journal Volume 14 No. 2 of Monday, 22nd January – Sunday, 4th February, 2018 inviting Consultancy firms to tender documents for Year 2017 Capital Projects.

Interested Consultancy firms are hereby informed that in addition to the eligibility criteria stated in the advertisement, firms are required to submit “Employees’ Compensation Scheme (ECS) Compliance Certificate issued by the Nigeria Social Insurance Trust Fund (NSITF)”.

To this end, Consultancy firms who had earlier submitted their Tenders are directed to comply and submit this document as Addendum to their earlier submission.

As a result of the above development, the submission and opening of Tenders has been extended to **12th Monday, March, 2018.**

All Tenderers, Civil Society Organizations and interested Stakeholders are invited to tender opening now rescheduled for **10:00a.m on 12th Monday, March, 2018.**

SIGNED:

HEAD OF ADMINISTRATION

FOR: PROVOST AND MEDICAL DIRECTOR

THE ADVERT REFERRED TO ABOVE IS SHOWN BELOW

NEUROPSYCHIATRIC HOSPITAL, ARO, ABEOKUTA

P.M.B. 2002, ABEOKUTA, OGUN STATE

EXTERNAL ADVERTISEMENT

**INVITATION TO TENDER FOR CONSULTANCY SERVICES FOR YEAR 2017
CAPITAL PROJECTS**

PREAMBLE

The Neuropsychiatric Hospital, Aro, Abeokuta is desirous of undertaking some Projects and so would require the services of qualified Consultants to ensure quality assurance in the job.

THE PROJECTS ARE AS FOLLOWS:

LOTA: Drilling of Boreholes and Reticulation of Water System;

LOT B: Procurement of Stationed Waste Compactor (20ft) Container;

LOT C: Agricultural Project for Rehabilitation of Discharged Psychiatric Patients.

ELIGIBILITY CRITERIA

**INTERESTED CONSULTANTS ARE REQUIRED TO SUBMIT THEIR FIRM'S
DOCUMENTS IN SEQUENTIAL ORDER AS LISTED BELOW:**

- (a) Company's Certificate of Registration with Corporate Affairs Commission (CAC);
- (b) Company's Tax Clearance Certificate for the last three (3) successive years (2014, 2015, and 2016);
- (c) Evidence of Company's Registration with relevant Professional Bodies;
- (d) Evidence of Certificate/Exemption Certificate from PENCOM in accordance with Pension Reform Act (2004) including evidence of Remittance of Employees Pension Contributions/Deductions;

- (e) Industrial Training Fund (ITF) Compliance Certificate as evidence of fulfilment of the obligation to pay ITF as social security contribution;
- (f) Evidence of Registration on the Bureau of Public Procurement (BPP) National Database of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR);
- (g) A Sworn Affidavit that no officer of Neuropsychiatric Hospital, Aro, Abeokuta is a former or present Director of the company, or has any pecuniary interest in the tender:
- (h) Verifiable list of similar jobs successfully executed in the last three (3) years supported with letters of award, activity description, client, location, value, status (complete or ongoing) etc;
- (i) Company's Audited Account for 2014, 2015 and 2016;
- (j) Company's Profile including Qualifications of key Personnel and Equipment;
- (k) Any other additional information that may enhance the company's tender.

Note;

Documents (a) – (g) are RESPONSIVE CRITERIA, the absence of any automatically disqualifies the Bidder.

SUBMISSION OF TENDERS

- (i) The completed tender documents are to be submitted in sealed envelope with the name and address of the prospective Bidder at the top left corner of the envelope with the Tenderer's GSM/Reachable number(s);
- (ii) All documents should be submitted within six (6) weeks **i.e. on or before Monday, 26th February, 2018 by 10:00a.m** when documents will be opened;
- (iii) The tendered documents should be addressed to:

The Provost and Medical Director,

Neuropsychiatric Hospital,

P.M.B. 2002, Aro, Abeokuta

Attention: Procurement Unit

- (iv) All submissions should be by hand. Courier delivery will not be considered;
- (v) Late submission will not be considered;
- (vi) The document must be dropped in the Bid Box located in the Office of the Provost and Medical Director;
- (vii) The Hospital reserves the right to reject any or all tender documents;
- (viii) Please visit the Procurement Unit of the Hospital for further information. All Tenderers, Civil Society Organizations and interested Stakeholders are invited to tender opening scheduled to take place immediately after the close of submission on **Monday, 26th February, 2018** in the Boardroom, Postgraduate Building, Neuropsychiatric Hospital, Aro, Abeokuta.

SIGNED:

HEAD OF ADMINISTRATION

FOR: PROVOST AND MEDICAL DIRECTOR